



BCPP Joint Committee

Date of Meeting: 11th March 2019

Report Title: Joint Committee Budget

Report Sponsor: Ian Bainbridge, Chair Officer Operations Group

1.0 Recommendation

1.1 The Joint Committee is asked to

- Note the current budget position for 2018/19
- Agree a budget for 2019/20 of £40,000

2.0 2018/19 Joint Committee Budget

- 2.1 At the Joint Committee meeting in January 2018 a budget of £30,000 was approved to cover the nine month period from July 2018 to March 2019. Any cost incurred prior to July 2018 were all part of the set up costs of pooling.
- 2.2 The budget is intended to cover costs incurred by the Joint Committee and the partner funds, including the secretarial services to convene and run meetings, and for collective advice and support (internal and external) which may be required from time to time by all partner funds.
- 2.3 It is also considered reasonable that this budget is used to cover travel costs and expenses for any members or officers who are attending meetings to represent all partner funds. This will include but will not be limited to meetings with MHCLG and Cross Pool meetings. This budget will not be used where members and officers are attending meetings to represent their own funds including Joint Committee meetings and Officer Operations Group Meetings.
- 2.4 The budget will also be used to cover travel expenses for scheme member representatives appointed as observers to the Joint Committee. This is because they will be deemed to be representing the scheme members from all twelve funds.
- 2.5 The Budget of £30,000 for nine months was based on a basic cost estimate included in a report from Deloitte, obtained in May 2016, as part of the initial cost benefit analysis for the submission to Government. At the current time it

is difficult to determine whether this budget is at the appropriate level. This will be monitored both in year and for future years and adjusted accordingly.

- 2.6 In line with the cost sharing principles these costs will be shared equally between the partner Funds.

3.0 Forecast Expenditure to 31st March 2019

- 3.1 The following expenditure has either been incurred or is forecast to be incurred before the year end

Secretariat Support to Joint Committee - £1,300

Catering and room Hire for Joint Committee - £2,200

Legal Advice to the funds re ACS - £4,000

Legal Advice to the funds re alternatives - £15,000

Travel and Subsistence - £500

- 3.2 As can be seen from the paragraph above the largest element of cost is in relation to the legal work on alternatives. At the time of writing and based on the price submitted by Burness Paull, it is estimated that the value of this work will come to approximately £15,000 . However, this work is not yet complete and until it is it is not possible to be certain of the exact costs and this will be based on actual time spent of progressing with the legal documentation.

- 3.3 It may prove necessary to commission one further piece of legal work in relation to a Disclosable Pecuniary Interest within the meaning of s31 Localism Act 2011 and dispensations.

- 3.4 Overall, subject to issues noted above it is believed that the forecast expenditure for 2018/19 will be broadly in line with the budget.

4.0 Proposed Budget for 2019/20

- 4.1 It is proposed that the budget for 2019/20 should be £40,000. This is in line with the budget for the nine month period of 2018/19 which was set at £30,000.

- 4.2 It should be noted however, that it remains difficult to determine whether this level of budget is appropriate. However, based on the expenditure incurred in the current year to date a budget at this level appears reasonable.

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Further Information and Background Documents:

N/A